



Erasmus + Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2018 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Cankaya University	TR ANKARA08	Mr. Yontem OSKIPER, Head of International Relations Office CANKAYA UNIVERSITY, Ankara, TURKEY Tel: +90 312 2331291 iro@cankaya.edu.tr & yontem@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/
Materials Science and Engineering Dept.		Dr. Mustafa Serdar KARAKAŞ, Dept. Erasmus Coordinator Tel: +90 312 2331396 skarakas@cankaya.edu.tr	http://mse.cankaya.edu.tr/
Universidade de Aveiro	P AVEIRO01	Niall Power Head of International Office Tel. +351 234 370 060; Email: gri@ua.pt	University: http://www.ua.pt/ Course catalogue: http://www.ua.pt/ensino/#
Department of Materials and Ceramics Engineering		Departmental Coordinator: Professor Isabel Salvado Tel.: +351 234 370 354 Email: isabelmsalvado@ua.pt	International students: http://www.ua.pt/gri/students

mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships *
TR ANKARA08	P AVEIRO01	0722	Materials (glass, paper, plastic and wood)	1 st , 2 nd	2 students x 5 months = 10 months	No/Only by individual agreement
P AVEIRO01	TR ANKARA08	0722	Materials (glass, paper, plastic and wood)	1 st , 2 nd	2 students x 5 months= 10 months	No/Only by individual agreement

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training *
TR ANKARA08	P AVEIRO01	0722	Materials (glass, paper, plastic and wood)	1 staff x 1 week	No/Only by individual agreement
P AVEIRO01	TR ANKARA08	0722	Materials (glass, paper, plastic and wood)	1 staff x 1 week	No/Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Sending Institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANKARA08	0722	English	English	B1 English	B2 English
P AVEIRO01	0722	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

F AVEIRO01:

- » Nomination by home institution required, before student's application
- » Erasmus Student Network Aveiro - www.esnaveiro.org/
- » Erasmus Buddy program, assists the international exchange students
- » "Programa de Tutoria na UA" –Mentoring Program based on two areas of intervention, academic guidance and personalized training program, and two central figures but complementary teaching tutor and student mentor
- » Accommodation guaranteed for students and teaching staff with disabilities
- » Support services and facilities for students and teaching staff with disabilities
- » Student's Provider, Pedagogical Support Office, University Health Services, LUA – UA's telephone line for psychological support to students of the academy that involves experts and a group of student volunteers trained for the purpose

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ANKARA08	15 th June	15 th November
P AVEIRO01	May 31 st	November 15 th

2. The TR ANKARA08 will send its decision within 4 weeks.
The P AVEIRO01 will send its decision on the admission of ERASMUS candidates within 4-6 weeks.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This agreement will take effect in the 2014 academic year being valid for a period of 4 years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

- I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.
- II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

F. Information

1. Grading systems of the institutions

At TR ANKARA08:

AA	Very Good	4.00	90-100
BA	Good plus	3.50	85-89
BB	Good	3.00	80-84
CB	Satisfactory plus	2.50	70-79
CC	Satisfactory	2.00	60-69
DC	Satisfactory minus	1.50	50-59
DD	Pass	1.00	45-49
FD	Fail	0.50	35-44
FF	Fail	0.00	00-34
NA	Not applicable	0.00	

P AVEIRO01: <http://www.ua.pt/>

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA 08	Further assistance: iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/ Further assistance: iro@cankaya.edu.tr
P AVEIRO01	Dora Ribeiro Email: dribeiro@ua.pt Tel.: +351 234 370 200	www.ua.pt/gri/visas

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA 08	Further assistance: iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/ Further assistance: iro@cankaya.edu.tr
P AVEIRO01	Niall Power Email: niall@ua.pt Tel.: +351 234 370 060	www.ua.pt/gri/healthcare

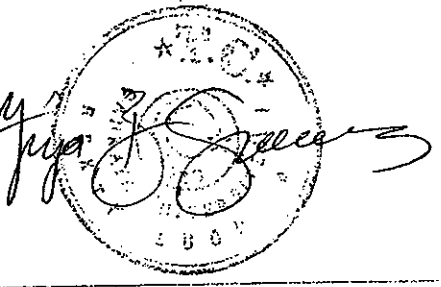
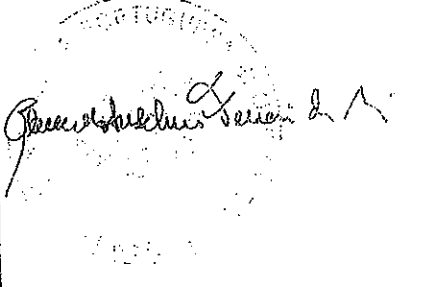
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA 08	Further assistance: iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/
P AVEIRO01	Ana Coimbra Email: anacoimbra@ua.pt Tel.: +351 234 370 060	www.ua.pt/gri/accommodation

1. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature and Institutional stamp
TR ANKARA 08	Prof. Dr. Ziya Burhanettin Güvenç Rector	07/7/2014	
P AVEIRO01	Prof. Dr. Eduardo Silva, Vice-Rector Institutional Coordinator	03/07/2014	

² Scanned signatures are accepted