

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Crete	G KRITIS01	Erasmus Institutional Coordinator: Prof. E. Stephanou, Rector Administrative contact person: Ms P. Marenti, email : marenti@uoc.gr	University of Crete website: www.uoc.gr International Relations website: http://www.uoc.gr/intrel/uk/index.htm
Department of Material Sciences & Technology		Academic Contact Person: Assistant Prof. Pavlos Savvidis Tel: +30 2810 394147 Fax: +30 2810 393452 e-mail: psav@materials.uoc.gr	

Cankaya University	TR ANKARA08	Mr. Yontem OSKIPER, Head of International Relations Office CANKAYA UNIVERSITY, Ankara, TURKEY Tel: +90 312 2331291 iro@cankaya.edu.tr & yontem@cankaya.edu.t r	http://erasmus.cankaya.edu.tr/en/
Materials Science and Engineering Dept.	TR ANKARA08	Dr. Mustafa Serdar KARAKAS, Dept. Erasmus Coordinator Tel: +90 312 2331396 skarakas@cankaya.edu. tr	http://mse.cankaya.edu.t r/

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area cod e * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
G KRITIS01	TR ANKARA 08	0722	Materials (glass, paper, plastic and wood)	2 nd 3 rd	2 students/3 months	
TR ANKARA 08	G KRITIS01	0722	Materials (glass, paper, plastic and wood)	2 nd 3 rd	2 students/3 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area cod e * [ISCED D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
G KRITIS01	TR ANKARA 08	0722	Materials (glass, paper, plastic and wood)	1 person/1 week	
TR ANKARA 08	G KRITIS01	0722	Materials (glass, paper, plastic and wood)	1 person/1 week	

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
GKRITIS01	0722	Greek *	English *	Greek B2*	English B2
TR ANKARA 08	0722	English	English	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

*Language of instruction at the UoC is Greek. A certified B2 Level of knowledge of the language is required for the attendance of taught courses. However, a number of courses is offered in English and/or an arrangement can be made with specific departments of the UoC so that alternatives can be found, such as tutorials/projects/separate examinations in English (Certified B2 Level) Please contact the departments for further information.

D. Additional requirements

Information about academic or organisational aspects can be found at:

http://www.uoc.gr/intrel/uk/cat_3.htm

or please contact:

http://www.uoc.gr/intrel/uk/cat_4_2.htm

http://www.uoc.gr/intrel/uk/cat_4_1.htm

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E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G KRITIS01	June 15	November 15
TR ANKARA 08	June 15	November 15

[* to be adapted in case of a trimester system]

2. **G KRITIS01:** The receiving institution will send its decision within 6 weeks.
TR ANKARA 08: The receiving institution will send its decision within 4 weeks.
3. **G KRITIS01:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
TR ANKARA 08: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
G KRITIS01: The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be

fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

TR ANKARA 08: This agreement will take effect in the 2014 academic year being valid for a period of 4 years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

F. Information

1. Grading systems of the institutions

G KRITIS01: The University of Crete uses the European Transfer and Accumulation System (ECTS). More info can be found at: http://www.uoc.gr/intrel/uk/cat_1_2.htm

University of Crete grading system is characterized as follows:

EXCELLENT: from 8.50 to 10,
VERY GOOD: from 6.50 to 8.49,
GOOD: from 5 to 6.49,

Minimum passing grade is 5

Grade less than 5 in the individual courses indicates failure.

TR ANKARA08:

AA	Very Good	4.00	90-100
BA	Good plus	3.50	85-89
BB	Good	3.00	80-84
CB	Satisfactory plus	2.50	70-79
CC	Satisfactory	2.00	60-69
DC	Satisfactory minus	1.50	50-59
DD	Pass	1.00	45-49
FD	Fail	0.50	35-44
FF	Fail	0.00	00-34
NA	Not applicable	0.00	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
G KRITIS01	http://www.uoc.gr/intrel/uk/cat_4_1.htm	http://www.uoc.gr/intrel/uk/cat_1_2_1.htm
TR ANKARA 08	iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
G KRITIS01	http://www.uoc.gr/intrel/uk/cat_4_1.htm	http://www.uoc.gr/intrel/uk/cat_1_2_1.htm
TR ANKARA 08	iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS01	http://www.uoc.gr/intrel/uk/cat_4_1.htm esn.uoc@hotmail.com	http://www.uoc.gr/intrel/uk/cat_1_2.htm
TR ANKARA 08	iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
G KRITIS01	Professor E. Stephanou Rector	28/4/2014	
TR ANKARA 08	Prof. Dr. Ziya Burhanettin Güvenc Rector	16/04/2014	