



Erasmus + Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-18 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Cankaya University	TR ANKARA08	Mr. Yontem OSKIPER, Head of International Relations Office CANKAYA UNIVERSITY, Ankara, TURKEY Tel: +90 312 2331291 iro@cankaya.edu.tr & yontem@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/
Materials Science and Engineering Dept.	TR ANKARA08	Dr. Mustafa Serdar KARAKAŞ, Dept. Erasmus Coordinator Tel: +90 312 2331396 skarakas@cankaya.edu.tr	http://mse.cankaya.edu.tr/

MONDRAGON UNIBERTSITATEA	E MONDRAG01	Faculty of Engineering International Coordinator: Dr. Iñaki Hurtado International Coordination: Ms. Edurne Agirre Usandizaga Loramendi, 4 – 20500 Arrasate- Mondragon (Gipuzkoa) Spain T: +34 943 79 47 00; F: +34 943 79 15 36 int.eng@mondragon.edu	http://www.mondragon.edu/en/international/exchange-students/programmes-in-english/engineering
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B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
TR ANKARA 08	E MONDRAG01	0715	Mechanics and metal trades	1 st /2 nd	2 (5)	
E MONDRAG01	TR ANKARA 08	0715	Mechanics and metal trades	1 st /2 nd	2 (5)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training * [total number of days of teaching periods or average duration*]	
TR ANKARA 08	E MONDRAG01	0715	Mechanics and metal trades	1 week	1 week
E MONDRAG01	TR ANKARA 08	0715	Mechanics and metal trades	1 week	1 week

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Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANKARA 08X		English	English	B1 English	B2 English
E MONDRAG01		English	Spanish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ANKARA 08	15 June	15 November
E MONDRAG01	15 th May	1 st December

2. The receiving institution **TR ANKARA 08** will send its decision within **4** weeks.
3. A Transcript of Records will be issued by the receiving institution **TR ANKARA 08** no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement will take effect in the **2014** academic year being valid for a period of **4** years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

F. Information

1. Grading systems of the institutions

At TR ANKARA08

AA	Very Good	4.00	90-100
BA	Good plus	3.50	85-89
BB	Good	3.00	80-84
CB	Satisfactory plus	2.50	70-79
CC	Satisfactory	2.00	60-69
DC	Satisfactory minus	1.50	50-59
DD	Pass	1.00	45-49
FD	Fail	0.50	35-44
FF	Fail	0.00	00-34
NA	Not applicable	0.00	

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ECTS grade	points	mark	English-in words
A	100-90	10-9.0	EXCELLENT
B	89-80	8.9-8.0	VERY GOOD
C	79-70	7.9-7.0	GOOD

D	69-60	6.9-6.0	SATISFACTORY
E	59-50	5.9-5.0	SUFFICIENT
F	49-0	4.9-0.0	FAILED

In order to pass a subject is necessary to get at least 5 points.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA 08	Further assistance: iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/ Further assistance: iro@cankaya.edu.tr
E MONDRAG01	Ms. Edurne Agirre Usandizaga int.eng@mondragon.edu	http://www.mondragon.edu/en/international/international-students/exchange-students/programmes-in-english/engineering

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ANKARA 08	Further assistance: iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/ Further assistance: iro@cankaya.edu.tr
E MONDRAG01	Ms. Edurne Agirre Usandizaga int.eng@mondragon.edu	http://www.mondragon.edu/en/international/international-students/exchange-students/programmes-in-english/engineering

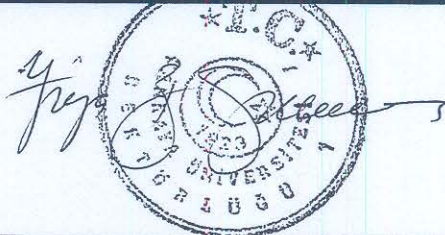
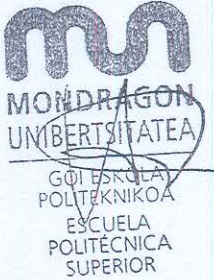
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA 08	Further assistance: iro@cankaya.edu.tr	http://erasmus.cankaya.edu.tr/en/
E MONDRAG01	Ms. Edurne Agirre Usandizaga int.eng@mondragon.edu	http://www.mondragon.edu/en/international/international-students/exchange-students/programmes-in-english/engineering

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ANKARA 08	Prof. Dr. Ziya Burhanettin Güvencü Rector	30.05.2014	
E MONDRAG01	Vicente Atxa Dean – Faculty of engineering	28.04.2014	

² Scanned signatures are accepted